



KANTOR KERJASAMA INTERNASIONAL/OFFICE OF INTERNATIONAL COOPERATION
UNIVERSITAS NASIONAL

Jl. Sawo Manila, Pejaten, Ps. Minggu, Jakarta 12520, Indonesia
Telp/Fax +62 021 78848152; Email oiic@unas.ac.id Website: <http://oiic.unas.ac.id>

VISITORS REQUEST FORM

Please complete this Form *at least two weeks prior* to the date of your proposed visit

Please submit completed form to oiic@unas.ac.id Fax: +62 21 78848152

Your request will be attended to upon receipt of this completed form

Date and Time of Proposed Visit:

Duration of visit:

Person Making the Visit Request:

Title	First Name	Last Name
Position		
Organization		
Organization Website		
Email		
Telephone/Mobile Telephone		
Facsimile		

Name of Delegation/Visiting Group:

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Overview of the Institution/Organization:

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Objective of the Visit:

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Person(s) / Faculties / Departments You would Like to Meet:

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Specific Areas /Topics of Interest for Discussion:

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Do you have any previous association with Universitas Nasional?

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Leader of Delegation/Visiting Group:

Title	First Name	Last Name	Position	E-mail	Contact No

Contact Person at Universitas Nasional, if any:

Title	First Name	Last Name	Position	E-mail	Contact No

List of Delegates/Visitors:

Title	First Name	Last Name	Position	E-mail	Contact No

Please use attachment if necessary

Thank you for completing the visitor Request Form
Kindly e-mail oiic@unas.ac.id if you need assistance